

**Welburn Parish Council
Parish Council Meeting**

1st November 2022 – Main Hall, Welburn Village Hall 1930hrs

| Present: | |
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| Voting member | Non voting member |
| John Ryan (JR) | Julie Ryan (JuR) – minute taker |
| Luke Smith (LS) | Members of the public (X6) |
| Nick Symington (NMS) | |
| Alistair Duncan (AD) | |
| Rob Stansfield (RS) | |

| Minute Reference No. | Item | Notes | Actions |
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| WPC/063 | Welcome | JR welcomed everyone to the meeting and reminded everyone that whilst the meetings can be recorded, the device needs to be visible, and publication of any recording must comply with data protection and GDPR regulations | |
| WPC/064 | Apologies and approval of reasons for absence | 2.1 Apologies received by JC / Cllr Cleary and Cllr Goodrick. 2.2 Motion to approve the reason for absence of JC. | Motion approved unanimously |
| WPC/065 | Declarations of interest | 3.1 All voting members declared no conflicts of interest 3.2 DOI - LS declared the planning application to be discussed is a neighbour | 3.2 DOI duly noted |
| WPC/066 | Minutes of last meeting on 4 th Oct 2022 | Minutes proposed by LS / seconded by NMS | Minutes to be changed as WPC/052 stated a 'traffic' market research survey would be distributed however it is a 'local proposed developments' market research survey. JR to rectify and minutes duly noted. |
| WPC/067 | Motion | To ratify the new Standing Orders and to adopt their use by WPC | <ul style="list-style-type: none"> • 4 in favour 1 absent from vote due to lateness in attending meeting • Standing Orders adopted |
| WPC/068 | To receive the draft budget and proposed Parish Precept | 6.1 Motion – agree proposed budget for 2022/23 6.2 Motion – Agree the Parish Precept | Both motions deferred to Dec meeting. |
| WPC/069 | To receive, share and debate the response from NYCC Highways to | JR read out a reply letter from Tim Coyne NYCC Highways explaining that they would offer a reduction in speed limits from the | |

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| | <p>the WPC letter of 10th Oct 22 requesting reductions to speed limits in the parish. On completion to vote on the following motions:</p> | <p>A64 from 60 to 50mph but that they wouldn't reduce any further speed limits. They also explained that NY Police were not in favour of any changes but wouldn't obstruct them.</p> <p>LS stated he would like to understand why NY Police wouldn't support any speed limit changes so suggested NYCC Highways and NY Police are invited to next WPC meeting.</p> <p>7.1 Motion – That WPC will respond to NYCC Highways stating that WPC will continue to use all means available to it to achieve the reductions in speed limits proposed in their letter of 10th October</p> <p>7.2 Motion – That as an interim measure, WPC will respond to NYCC Highways accepting the proposed reduction in speed limits from 60mph to 50mph from the junction with the A64 to the existing 40mph sign, travelling west</p> <p>7.3 Motion – That WPC will respond to NYCC Highways agreeing to further speed monitoring to help achieve a 20mph speed limit in the vicinity of the school</p> | <p>JR to speak to NYCC Highways and NY Police re attending a WPC meeting</p> <p>7.1 LS proposed / AD 2nd motion. 5 in favour – unanimous motion carried</p> <p>7.2 LS proposed / AD 2nd motion. 3 in favour, 2 against – motion carried</p> <p>7.3 JR proposed / LS 2nd motion. 4 in favour, 1 against – motion carried</p> |
| WPC/070 | <p>To discuss proposed legislation regarding fracking and to propose:</p> | <p>JR explained that even though the government has now changed its policy for Fracking, parish councils are still going ahead expressing their views to their local MP.</p> <p>8.1 Motion – WPC opposes Fracking in Ryedale</p> <p>8.2 Motion – WPC will write to local MP informing him of this</p> | <p>8.1 AD proposed / LS 2nd motion. 5 in favour – motion carried</p> <p>8.2 NMS proposed / AD 2nd motion. 5 in favour – motion carried</p> |
| WPC/071 | <p>To receive update reports on the following items:</p> | <p>9.1 Production of a new WPC website and email addresses for Cllrs</p> <p>JC absent so no update given on the website however (gmail) email addresses for each cllr have been set up. RS suggested these email addresses should be published</p> | <p>9.1 JR to update the notice board with all email addresses</p> |

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| | | <p>for the public to use. When cllrs reply they must cc in the WPC website email address</p> <p>9.2 Progress with village survey regarding development JR explained the village survey has now been delivered to all 254 parish households. 25 responses have been received so far.</p> <p>9.3 Progress with Tender for Parish maintenance contract for 2023/24 NMS stated this was ongoing but the tender documents were almost complete for publication</p> <p>9.4 Progress and next steps with parking restriction proposals JR explained that the previous PC had already undertaken a survey of villagers with an outcome being a strong preference for some parking restrictions in the village. Therefore cllrs are asked to submit their individual plans to the chair – once all received, 6 will become 3 and this will be advertised to the parishioners for views. JR also suggested a possible residents only parking scheme but this would need further investigation. RS also suggested having white T bars across driveways and entrances</p> <p>9.5 Production of a plan for developing statutory policies for WPC AD stated there were 82 policies based on YCLA recommendations however some are already in place. X18 are mandatory, X20 are best practice.</p> | <p>9.2 Noted</p> <p>9.3 NMS to liaise with JR re publication process of the tender.</p> <p>9.4 JR to liaise with cllrs re individual plans and coordinate publication of the final 3 to the parish. JR to email Tim Coyne and NY Police re plans also and invite to the next WPC meeting.</p> <p>9.5 JR stated that the 18 mandatory policies must be produced by the end of the financial year – AD to put a plan together on how this will be achieved ASAP.</p> |
| WPC/072 | To receive a request for WPC to take on the financial responsibility for the village defibrillators and to | JR explained that a villager had asked for the money which was fundraised for the village defibrillators to be looked after by WPC. The maintenance, training and insurance would | Motion to be agreed at the next WPC meeting. |

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| | debate as necessary | remain the responsibility of the villager. | |
| WPC/073 | Planning application | 11.1 22/01144/CAT APPLICANT: Mr David Tildesley, Walnut House, Welburn – Fell 1 no. Ash tree | No objections from cllrs |
| WPC/074 | Financial matters | <p>12.1 To receive the bank balances of Current Account - £10,295.25</p> <p>12.2 To receive a bank reconciliation and budget comparison to 27 September 2022 (attached / enclosed)</p> <p>12.3 To approve the following bills for payment: 12.3.1 YLCA Policies Training for Cllr Duncan - £25</p> <p>12.3.2 YLCA "Off to a Flying Start" training for Cllrs Ryan, Smith, Stansfield and Symington - £267.20</p> <p>12.4 To note previous payments made: 12.4.1 Cllr Ryan £23 (printing costs) 12.4.2 Cllr Symington £19.95 (padlock and key costs) 12.4.3 Welburn Village Hall donation £50 (for library) 12.4.4 Rodney Marwood £30 (Village sign installation) 12.4.5 Cleveland Corrosion £1,140 (Village sign replacement)</p> <p>LS asked a question about VAT reclaims / returns and what was done in the past – JR stated it would have been the previous clerks responsibility</p> <p>LS also explained the Parish Precept may have to rise due to the rising costs from RDC especially regarding street lighting Maintenance of clock – LS explained there is a contingency in the budget</p> | <p>12.1 Cllrs agreed</p> <p>12.2 Cllrs agreed</p> <p>12.3.1 approved unanimous but JR to chase Cllr Goodrick about the grant to pay for the training 12.3.2 approved unanimous</p> <p>12.4.1 all noted 12.4.2 all noted 12.4.3 all noted 12.4.4 all noted 12.4.5 all noted</p> <p>LS to speak to previous WPC clerk for information LS to also liaise with a villager who is a tax expert for help</p> <p>LS to investigate this further with RDC and bring to next meeting</p> <p>LS to find out when maintenance is due and bring details back to next meeting</p> |

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| WPC/075 | To discuss the Rural Community Grant Scheme and proposal to purchase IT equipment for Village Hall | JR explained that a grant of £1,467 had been made available to local communities to spend on activities / equipment to help bring local communities together. JR had discussed with the village hall committee the possibility of purchasing IT equipment to be installed in the village hall for villagers to use. Matthew Anderson from the committee explained that he had discussed it with members and all agreed this would be a good idea and fit in with their idea of opening the village hall more to villagers and IT equipment could co-exist alongside the library. MA also stated that the village hall committee would be happy to take on the additional upkeep / security and costs of any equipment. MA also expressed his thanks to WPC for their kind donation to setting up the library. | All cllrs agreed this would be a good use of the grant – JR to coordinate the submission for the grant as the deadline is 21 st Nov. |
| WPC/076 | To receive a request from a member of the public for additional lighting in Church Lane | A member of the public expressed concerns on how dark it is in Church Lane especially when leaving the village hall in the evening. JR explained this had been discussed at previous parish councils and a small survey had been done. The survey showed that residents on Church Lane were not in favour of further lighting. JR stated that the current lighting is due to be changed to LEDs so this may help in the future. Therefore this will not be taken forward. | Item closed |
| WPC/077 | To notify the Acting Proper Officer of matters for inclusion on the agenda of the next meeting | 15.1 Proposal for parking restrictions 15.2 Change of existing street lights to LED lighting 15.3 Maintenance of village clock | Any further items to be emailed to the chair |
| WPC/078 | To receive comments and questions from members of public | <ul style="list-style-type: none"> • Process for plan for parking – wish to seek clarification for when the proposal will go to NYCC and what needs to | <ul style="list-style-type: none"> • JR to gain feedback on any proposals from public before submitting any plans to NYCC |

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| | | <p>happen before that. JR explained that once WPC have a final proposal this will go to NYCC who will then hold a formal public consultation</p> <ul style="list-style-type: none"> • Is there any chance that training can be arranged for the use of the defibrillators – MA explained that the village hall are considering purchasing a defibrillator too and therefore first aid training would be put on which would include the use of a defibrillator. | |
| WPC/079 | Date and time of next meeting | WPC next meeting – due to double booking for the village hall, next meeting is now Tues 13 th Dec 2022 – 1930hrs Main Hall, Welburn Village Hall | Agenda will be published in due course |